

**MINUTES**  
**North Gilliam County Health District**  
**BOARD OF DIRECTORS**  
**March 18, 2025**  
**7:00pm**  
**Arlington City Hall**  
**500 West First Street Arlington, Oregon**

**Call to Order** – Ron Cecil, Chair at 7 pm

**Board Members Present:** Ron Cecil, April Aamodt, Todd Terp, Grant Wilkins, Erin Weedman (Online)

**Board Members Absent:**

**District Employees Present:** Carrie Schadewitz, Laurel Williams, Stacey Reding, Kaylene McAuthor, Tiffany Wilkins

**Public Members Present:** Verlene Williams

**Consent Agenda** –

Minutes – Todd Terp makes motion to approve the minutes as presented, seconded by Grant Wilkins, ALL IN FAVOR, AYE, Ron Cecil, April Aamodt, Todd Terp, Grant Wilkins, Erin Weedman, OPPOSED- None, MOTION **PASSED**.

Financial Report- April Aamodt makes motion to approve the financial report as presented, seconded by Todd Terp, ALL IN FAVOR, AYE, Ron Cecil, April Aamodt, Todd Terp, Grant Wilkins, OPPOSED-None, MOTION **PASSED**.

**Public Comment**

The NGCHD board members will hear public comments on listed and or unlisted agenda items. Public comment is limited to (5) minutes per guest.

Verlene Williams- Asked how many drivers and EMT's there were in town(Kathy and Tiffany (drivers), ( laurel (EMT), Stacey (RN), Kaylene (paramedic) and Michael (EMT), and stated that the people in this town think things should have been handled differently.

A letter from Kathy Covey was read out loud.

Kaylene McAuthor stated, that she is leaving due to her husband getting a new job (Michael).

Tiffany stated, that she has been here over 18yrs, We are here to help and all of us together can make this work.

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**Department Reports**

**CLINIC:** Please see attached forms

**EMS:**

**Laurel-** See attached call log.

**April-** Spoke with Casey about putting together an EVOC class. Need a protocol for ambulance drivers (use input from Kathy and Tiffany). Erin is going to make up flyers. There is an EMT course that costs 3400 out of Idaho and is online. This could be good for Tom.

**Old Business**

- a. **Board By Law** – Attorney Review Outcome—will wait for next month
- b. **Ambulance Billing / Charting update**—not a lot of progress made.
- c. **Ambulance and Tahoe Sale Status**—Put up live yesterday at 4pm, will see what happens. Tahoe will be put up after.
- d. **Update on County Capital Grant for Ambulance**—Working on it tomorrow.
- e. **EMS Policies-N/A**
- f. **Strategic Planning** - Designate Committee- Wanting to apply for grants but need ideas and operating plan. Will form a committee of 2 board members, Grant suggests tabling until next meeting.
- g. **Budget Committee Workshop update** March 26, 2025, at 130pm.

**New Business**

- a. **Employee Resignation** -See attached resignation from David Anderson.

April Aamodt makes motion to accept the resignation from 3/14/2025 as presented, seconded by Todd Terp, ALL IN FAVOR, AYE, Ron Cecil, April Aamodt, Todd Terp, Grant Wilkins, Erin Weedman, OPPOSED- None, MOTION PASSED.

- b. **Ambulance Schedule & Transition**

April—Stacey will split time between the clinic and the ambulance hall as needed to help with paperwork and certifications. Carrie states that Stacey can just be at the ambulance since there isn't anything pressing at the clinic. Tena has volunteered to also come back and help if the board pays for her flight and pay while here assisting.

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**c. Chair Term 1 year / Max 3 Consecutive Terms**

Next month will need someone to take Ron's place in April and then take over in May.

**d. Education Scholarship**

Carrie is taking the lead of this.

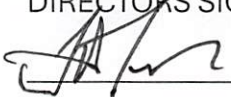
**Adjournment at 822 pm**

Executive session may be called as needed in accordance with ORS.192.660

**Next Board Meeting- Tuesday April 15, 2025**

Posted: NGC Health District Office / Arlington Hardware / Post Office

THESE MINUTES ARE APPROVED AS THE OFFICIAL March 18, 2025\_REGULAR MEETING  
MINUTES OF THE NORTH GILLIAM COUNTY HEALTH DISTRICT BY THE BOARD OF  
DIRECTORS SIGNING BELOW:



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NGCHD Board Member



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NGCHD Board Member



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Submitted by

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