

MINUTES
NORTH GILLIAM COUNTY HEALTH DISTRICT
BOARD OF DIRECTORS
January 20, 2026
6:00 pm
Arlington City Hall
500 West First Street, Arlington, Oregon

Call to Order: Brian Foster, Chair @ 6:01pm

Board Members Present: Brian Foster, Sherrie Wilkins, Denny Newel, Benjamin Tucker, Grant Wilkins-**Quorum established.**

District Employees Present: Stacey Reding, Joanne Smith, **Tiffany Wilkins**(Zoom)

Public Members present: Stephen Allen-via zoom

Public Comment: No public comment

Consent Agenda:

Minutes and Financials: Denny Newel requested a separation of Minutes and Financials to discuss

Financials. Denny commented on costs from this budget year and handed a breakdown as of 1/12/26. He discussed spending through Dec. 26. Discussed \$600,000.00 that was spent in previous budget. Discussion on the \$116,638.00 from Reserve to General fund transfer done under previous board was conducted.

Minutes: Denny Newel Motions to accept Minutes. Sherrie Wilkins seconded. Roll Call Vote. Sherrie Wilkins-AYE,

Denny Newel-AYE, Brian Foster-AYE, Benjamin Tucker-AYE, Grant Wilkins-AYE Motion Carries.

Financials: Grant Wilkins commented on Clinic and EMS Revenues and would like to see a better Clinic

Breakdown on billing in the future.

Denny Newel Motions to accept Financials. Grant Wilkins Seconded. Roll Call Vote: Sherrie Wilkins-AYE, Denny Newel, Brian Foster, Ben Tucker, Grant Wilkins – All Ayes. Motion Carries.

Department Reports:

Clinic: Michelle Absent. Grant would like to see more in-depth financial breakdowns.

Dr. McLennon was locked out of clinic and walked to big river to ask melody to call Stacey and let him in, Stacey did call Michele to return to clinic to let him in since Stacey didn't have access. Stacey Reding needs a key to Clinic. Discussion was pertaining to contents of the storage unit. Board members were unaware of previous days the clinic had been closed. Discussion as to how long Michele knew she wasn't going to attend January meeting and yet notified the board the day of the meeting Board wants better communication in the future.

EMS: Income sheets attached. Stacey included a Pt. Portal website and posted on the Medic Facebook to allow Pt's to go and update information.

EMS: Sleeping Quarters: Project was discussed and a Contractor was granted the contract to build out the sleeping quarters with a cost of \$26,890.00. District will have to cover approx. \$4390.00 of cost the other is covered by the grant from the county. Sherrie Wilkins Motions to accept SA Roofing's Quote for Sleeping Quarters at the Amb. Hall. Grant Wilkins seconded. Roll Call Vote – Sherrie Wilkins-AYE, Denny Newel-AYE, Brian Foster-AYE, Ben Tucker-AYE, Grant Wilkins-AYE. Motion Carries.

Tri-County Subscription changing to Fire Med with Life Flight and Stacey has signed a new contract.

Old Business:

- a: Audit Report:** We have received the final Report and accepted it at the Dec. Board Meeting.
- b: Audit Report Action Plan:** Plan was completed and will be copied to District Letterhead and signed by Brian Foster and Michelle Gilliam to be sent to the Oregon Secretary.
- c: Admin Search:** Brian Foster and Sherrie Wilkins will get in contact with SDAO.
- d: Cathy Covey Thank You:** Stacey has gift and party planned.
- e: Rural Health Care:** This is paid for and we need to get final inspection to move forward.

New Business:

a: Employee Time Sheet Oversight: Brian stated there was some need for oversight of the clinic time sheets. It is not the Boards responsibility and should be handled by the Clinic Admin.

b: Clinic Scheduling for Eye Exams: Stacey was contacted by Anna with Dr. Chown’s office and said Michele stated that they are now taking back the scheduling due to Michele having too much on her plate and that she didn’t have anyone scheduled for February. Anna was asking if Stacey Knew anyone that would want an eye exam so they could still come. Stacey let them know that she would be happy to take over the scheduling as it is a much-needed service for the county. Stacey was able to fill up the schedule for February the same day. .

c: Fire Med: Discussed in EMS

d: Hall Renovation: Discussed in EMS

e: Laurel Williams: Massage Rental Space. Denny Newell wanted Michele to find the previous amounts that we have charged to use the room and bring them to the next meeting.

f: Budget 26/27: Brian Foster would like to get this process going as soon as possible.

Adjourned at 7:10


Executive Session may be called as needed in accordance with ORS. 192.660.

Next Board Meeting is Tuesday, February 17, 2026.

THESE MINUTES ARE APPROVED AS THE OFFICIAL JANUARY 20, 2026, REGULAR MEETING MINUTES OF THE NORTH GILLIAM COUNTY HEALTH DISTRICT BY THE BOARD OF DIRECTOR SIGNING BELOW:



NGCHD Board Member



NGCHD Board Member



Submitted By