

**MINUTES**  
**North Gilliam County Health District**  
**BOARD OF DIRECTORS**  
**February 17, 2026**  
**6:00pm**  
**Arlington City Hall**  
**500 West First Street Arlington, Oregon**

**Call to Order:** Brian Foster, Chair at 6:02 pm

**Board Members Present:** Brian Foster, Denny Newell, Sherrie Wilkins, Benjamin Tucker and Grant Wilkins. **Quorum Established.**

**Board Members Absent:** n/a

**District Employees Present:** Stacey Reding, Joanne Smith, Brandon Smith

**Public Members Present:** Rita Miciak, Loyd Reding, Andrew Myers (Via zoom)

**Consent Agenda –**

Minutes – Tabled

Financial Report – Tabled

**Public Comment**

The NGCHD board members will hear public comments on listed and or unlisted agenda items. Public comment is limited to (5) minutes per guest.

**Department Reports**

**CLINIC:** SIP funds deposited for January 30<sup>th</sup> \$167,097.20. Thank Joanne for stepping up and helping at the clinic. We are working with IT solutions to gain access to computers and vendor ids and passwords.

Patient count: 170 office visits, 36 claimed for Dr McLennon, 23 for Joyce.

HSA is a 3<sup>rd</sup> party that has been billing for Heath District, the same company doing the RHC certification. They send monthly reports, please see the attached document.

RHC- We are waiting to meet with Hanorah McDonald, a FNP that had made her interest known at the previous board meeting. Joyce is aware that telehealth cannot be allowed to move forward as it doesn't meet the 50% requirement for RHC. Will keep you posted. Stacey Reding asked the board for permission to move forward with reaching out to Hanorah to discuss the position here at the clinic. Stacey Reding had spoken to Lisa from SGCHD, and she stated that the RHC has worked for them. We have a follow-up meeting on the 25<sup>th</sup> to see where the RHC stands.

Denny Newell wants to make sure we have previously used resources for the job and then he would feel better before we move forward. Sherrie Wilkins agrees.

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**EMS:**

See attached for call log. Annual training conducted in January with our Medical Director. Kathy's retirement party went well. Thank you everyone for coming.

Stacey Reding , Brian Foster and Sherrie Wilkins all attended SDAO conference and learned a lot of things and made some connections.

**Old Business**

a. Employee departure from clinic –

Since Michele Guilliam's departure, we have had issues accessing Vendors since the password book that had been there previously is no longer there. We are trying gain access and keep things running as best as we can.

Grant Wilkins Asked if Stacey Reding hadn't spoken to Andrew and she stated that she had only sent an email to him. Grant stated that we need to start making a list and continue doing what you are doing and utilize the resources that are here.

Denny Newell wants to thank the remaining staff at the clinic for being helpful and keeping things moving during this transition.

- b. Administrator and Clinic Coordinator search waiting to clarify with Andrew before going into executive session. Andrew joined the meeting and board asked about replacing the full-time person with the clinic coordinator role-how can we hire? Andrew stated that the board has flexibility to hire from within or post the job that there is no legal process that needs to be followed. Denny asked if that holds true for hiring the now blended administrator position-clinic administrator and Ems chief? Andrew states, yes, previously gone through SDAO to recruit and interview-However the board wants to go through-if you want to hire them on the spot-you're not restricted.

**Executive session** – at 18:38 pm –breaking out for executive session will be held in accordance with ORS 192.660(2)(H) to consult with leagal counsel concerning the legal rights and duties of a public body with regards to current litigation or litigation likely to be filed. Back in session at 19:00 pm.

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**New Business**


- a. Times New Journal – After reviewing the questions sent over from the Times, Andrew clarified the questions. Denny Newell wanted to discuss the article on the board's terms and not on Mr. Allens. A letter is attached that was sent to the times with the board's signatures. Sherrie moves to accept the letter that Denny has written to the times journal editor and have it sent. Seconded by denny-All in favor- Sherrie Wilkins-AYE, Brian Foster-AYE, Grant Wilkins-AYE, Benjamin Tucker-AYE, Denny Newel-AYE-Motion Passed.
  
- b. Budget officer appointment – Sherrie Wilkins moved to Stacey Reding as the Budget Officer for 2026-27. Seconded by Denny Newell. All in favor: Brian Foster-AYE, Grant Wilkins-AYE, Benjamin Tucker-AYE, Denny Newell-AYE, Sherrie Wilkins-AYE- Motion passed. Set plans for budget meetings –Budget committee will be comprised of Sherrie Wilkins, Denny Newell and Stacey Reding meeting on March 12 & March 19<sup>th</sup> at 0900 am.
  
- c. Operation Grant – Will revisit at the next board meeting after budget meeting on the 12<sup>th</sup>.
  
- d. Denny wants to return to old business. Based upon legal advice Denny moves to offer the position of administrator to Stacey Reding and two board members meet with her to hammer out details and report back in March. Sherrie seconded. Moved and seconded to offer Stacey Reding District Administrator, all in favor: Sherrie Wilkins-AYE, Brian Foster-AYE, Grant Wilkins-AYE, Benjamin Tucker-AYE, Denny Newel-AYE-Motion carries.  
Brian and Ben volunteered to meet with her and go over job description.

**Adjournment at 7:34 pm**

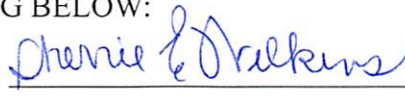
Executive session may be called as needed in accordance with ORS. 192.660

**Next Board Meeting Tuesday, March 17, 2026.**

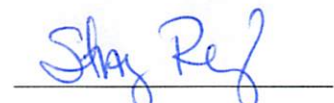
THESE MINUTES ARE APPROVED AS THE OFFICIAL February 17, 2026 REGULAR MEETING MINUTES OF THE NORTH GILLIAM COUNTY HEALTH DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:



NGCHD Board Member



NGCHD Board Member



Submitted by