

MINUTES
North Gilliam County Health District
BOARD OF DIRECTORS
February 18, 2025
7:00pm
Arlington City Hall
500 West First Street Arlington, Oregon

Call to Order – Ron Cecil, Chair at 7 pm

Board Members Present: Ron Cecil, April Aamodt, Todd Terp, Grant Wilkins

Board Members Absent: Erin Weedman

District Employees Present: Carrie Schadewitz, Laurel Williams, Stacey Reding,

Public Members Present: Loyd Reding, Cris Patnode

Consent Agenda –

Minutes – Grant Wilkins makes motion to approve the minutes as presented, seconded by Ron Cecil, ALL IN FAVOR, AYE, Ron Cecil, April Aamodt, Todd Terp, Grant Wilkins
OPPOSED- None, MOTION **PASSED**.

Financial Report- April Aamodt makes motion to approve the financial report as presented, seconded by Todd Terp, ALL IN FAVOR, AYE, Ron Cecil, April Aamodt, Todd Terp, Grant Wilkins, OPPOSED-None, MOTION **PASSED**.

Public Comment

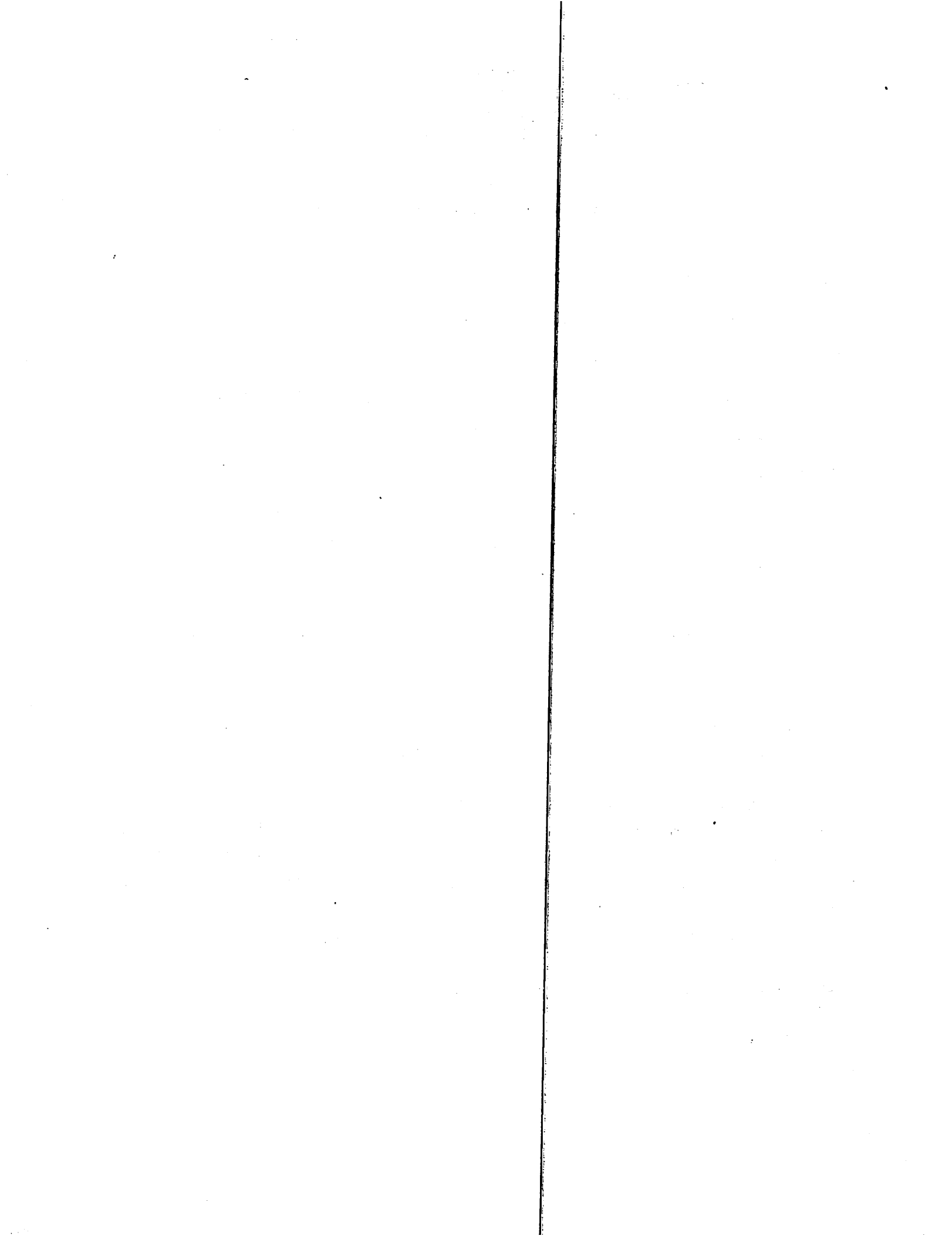
The NGCHD board members will hear public comments on listed and or unlisted agenda items. Public comment is limited to (5) minutes per guest.

Cris Patnode- Wanted to make board aware of public hearings regarding strategic plan for Juniper 2 site. The public hearings are March 5, 2025, in Condon, and on March 19, 2025, in Arlington at 10 in the Gronquist building. These meetings will be discussing the County's Sip Fund proposal regarding percentage allocations regarding Avangrid's repower of Juniper 2. In previous years SIP Funds, NGCHD received 16.8%. The new percentage proposal is 33.84% for the Health District.

--Executive Session from 7:20pm until 815pm.

Department Reports

CLINIC: See attached report



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EMS:

Laurel reported there were 14 calls and 6 transports, the crew has been great at showing up. Laurel has a BLS class of 13 lined up in May for Sars Group from The Dalles. Laurel explained the crew rollout and shows up on scene, if person does not want to be transported, then we only assess. No treatment, first aid given, we make connections for said person. If there is not a transport, then a chart is created and billing can take place.

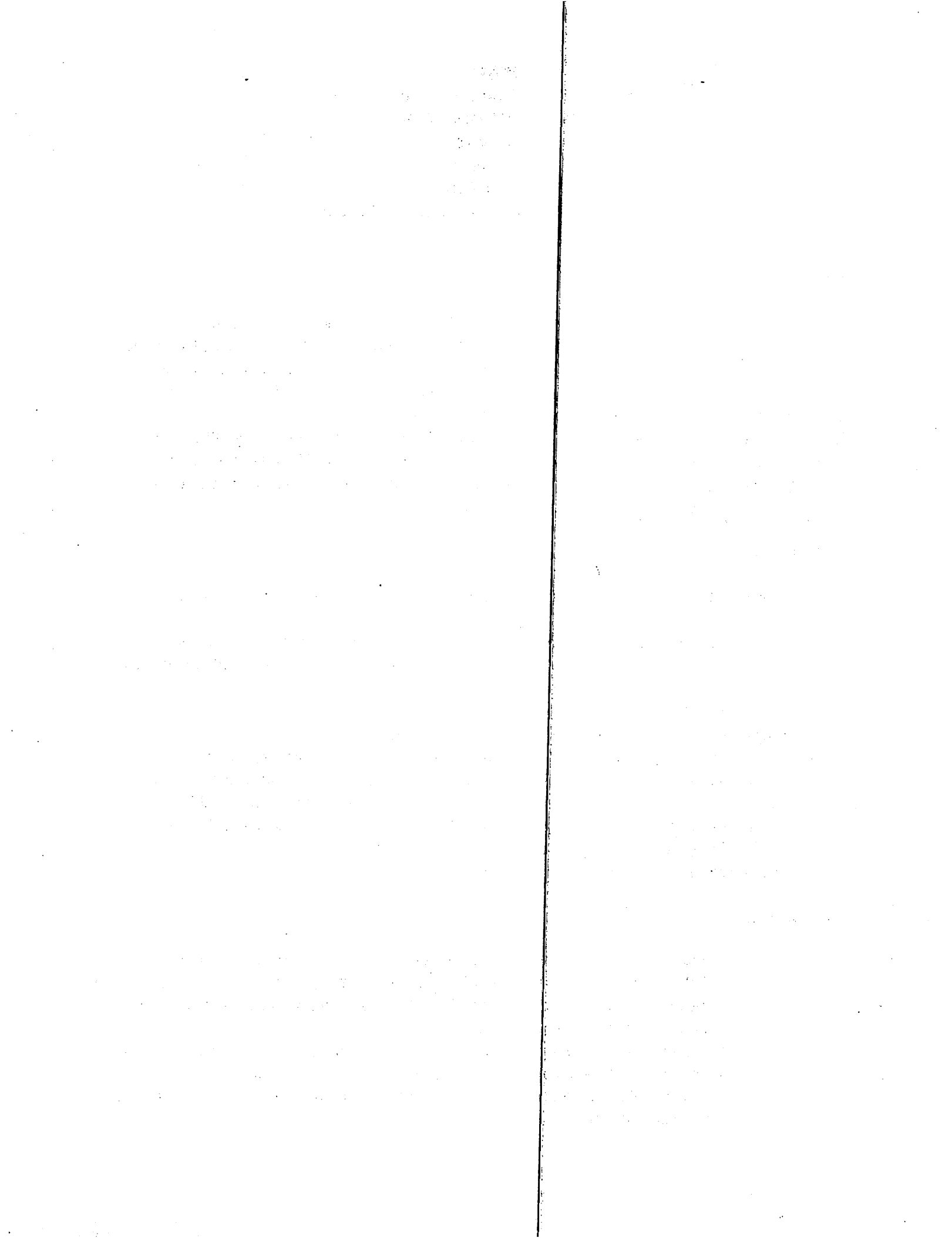
Laurel reported they had been working on charts; David was working on this but didn't complete them. It's probably not completely accurate. I did go back to January 2022 and there were 52 missing transport charts that should have been turned into SDW. We are now at 49 due to being over 365 days from Date of Service. (Past Timely Filing)

Old Business

- a. **Board By Law**—Waiting on permission from chair of board for approval to have Andrew look over.
- b. **Mission, Vision and Values Progress**- Ron made a motion to approve the Mission, Vision, and Values, Grant seconded the motion all were in favor, with the addition of a foot note with the date. see attached
- c. **Contracts** – discuss at next meeting
- d. **Ambulance Billing / Charting Audit** - discussed in EMS Report
- e. **Ambulance and Tahoe Surplus / Sale Status**- Stacey has both vehicles posted on Govdeals site and will have repair completed for Tahoe window and gauges with an oil change in the next couple weeks. Stacey reports we will need titles for both vehicles.
- f. **Update on County Grant for Ambulance** – Stacey has been working on the County Capital Grant as directed by the board.
- g. **EMS Policies**- save until the next meeting

New Business

- a. **Budget Short Falls** – Todd asked for a mockup of where the district will fall since the \$83,000 short falls due to the 2009 Sip fund terming in spring of 2024. Carrie suggested we will be working on the 2025-2026 budget and will have all the numbers prior to the budget workshop meeting.
- b. **Written Procedures Employee Conduct** – April wanted to be sure we have this in place. Todd said we covered this in the policy and procedure handbook.
- c. **Reviews on District Website**- Carrie is working with Streamline to ensure District website is DOJ compliant.



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- d. **District Building Access Keys / Codes** – April expressed it is important we as the board have access to the Clinic and EMS. A key to the Clinic and access code for the EMS station.
- e. **District Building designated signage for Employee only areas** – April recently attended the SDAO conference and had many take aways. April wanted to be sure all employee-only areas were marked appropriately with proper signage in both locations. Carrie stated the clinic has appropriate signage. April wants to be sure we meet regulations.
- f. **Strategic Planning** – Ron also attended the SDAO conference would like for the board to create a Strategic planning committee to work on this. Strategic Plans are usually 2yr / 5yr / 10yr / 20 yr appointed to create a start to be more discussion. Ron stated we should be thinking about utilizing a grant to appoint someone to help create a strategic plan for the district. Carrie added one of the SDAO sessions suggested every month reporting to your board how long the funds your district has will carry them. Carrie stated that the contingency fund would carry the district for 4 months if we had to rely on just the contingency funds.

Adjournment at 918 pm

Executive session may be called as needed in accordance with ORS.192.660

Next Board Meeting- Tuesday March 18, 2025

Posted: NGC Health District Office / Arlington Hardware / Post Office

THESE MINUTES ARE APPROVED AS THE OFFICIAL February 18th, 2025_REGULAR MEETING MINUTES OF THE NORTH GILLIAM COUNTY HEALTH DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:



NGCHD Board Member



NGCHD Board Member



Submitted by

