

Minutes  
North Gilliam County Health District  
Special Meeting/ Work Session  
District Office

**Meeting Called to Order By Chair, Brian Foster 10:06am**

**Board Present:** Brian Foster, Grant Wilkins, Sherrie Wilkins, Benjamin Tucker-Via Zoom, Dennis Newell- Via Zoom

**NGCHD Employees Present:** Gabriel Prado, Chelsey Miller, Joyce Barklow, Stacey Reding, Michele Guillian

**Guests:** Todd Terp

**Public Comment: NONE**

**Agenda: Clinic Concerns**

**Discussion:** Rumors that the board wants to close the clinic are addressed. The board expresses the need to have both Departments' EMS and the Clinic operating. The board does not want to shut the clinic down. Does not know why rumors have been going around that they are going to discontinue operations at the clinic. It was asked why they didn't address this before Carrie resigned, that this had been going around for some time. They did not know that was the case. The Board and the staff agree there needs to be better communication within the whole North Gilliam County Health District, and that this could help alleviate concerns or issues that arise moving forward. The clinic staff have been told previously that there was a chain of command to go through before talking with the board. Not by Carrie, but the previous administration. There is a notion that there has been bias within the board, that the board favors EMS over the clinic. Grant Wilkins apologizes if that is what it seems like, this is not being done intentionally, that he strongly believes that EMS and the Clinic are both needed. Sherrie Wilkins says that there were things that needed to be addressed that concerned EMS employees. She wants to make sure that her phone number and email are available to everyone. She would also like that information added to the NGCHD Website. Dennis Newell addresses the rumor of the district shutting down the Clinic. The obligation of the North Gilliam County Health District is to have a Clinic. More discussion was had. It is agreed again that there needs to be better communication moving forward.

**Amendment to Agenda- Banking Requirements**

**There is an email that Carrie Schadewitz sent to the board about this. Attached**

Carrie Schadewitz needs to be removed from the Bank of Eastern Oregon, as a check signer, and as the administrator for Positive pay.

**Grant Wilkins** makes a motion to remove Carrie Schadewitz from the Bank of Eastern Oregon as a check signer and the administrator of positive pay within the Bank of Eastern Oregon checking account. **Sherrie Wilkins** Seconds motion. Discussion. All in Favor AYE, Brian Foster, Sherrie Wilkins, Grant Wilkins, Benjamin Tucker, Dennis Newell

**Motion Passed**

Discussion of adding Administrator for Bank of Eastern Oregon Positive Pay, and a new check signer. Michele was asked if she would be okay with doing this. She does not feel comfortable with

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being a check signer. Michele suggests that the board make Stacey Reding the Administrator of Positive pay and have her be a new check signer. Michele then can get access as a sub user.

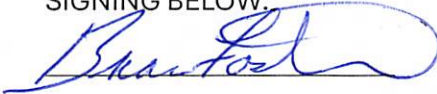
Stacey Reding will be added as a check signer and added as the Administrator for positive pay at the Bank of Eastern Oregon, **Sherrie Wilkins, so moves, Grant Wilkins Seconds.** All in Favor- AYE  
Brian Foster, Sherrie Wilkins, Grant Wilkins, Benjamin Tucker, Dennis Newell

**Motion Passed**

**Benjamin Tucker** asks if there is anything else that needs to be addressed that they know of. Currently there is nothing else. There will probably be things that come up within the next few days or weeks that will have to be addressed as the district moves forward.

Meeting Adjourned 10:46 am

THESE MINUTES ARE APPROVED AS THE OFFICIAL October 8th, 2025 SPECIAL MEETING  
MINUTES OF THE NORTH GILLIAM COUNTY HEALTH DISTRICT BY THE BOARD OF DIRECTORS  
SIGNING BELOW:



NGCHD Board Member



NGCHD Board Member



Submitted by